



# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

|                     |   |
|---------------------|---|
| <b>MEETING DATE</b> | 2019-11-06 10:05 - School Board Operational Meeting |
| <b>AGENDA ITEM</b>  | ITEMS   |
| <b>CATEGORY</b>     | CC. BOARD POLICIES                                  |
| <b>DEPARTMENT</b>   | Compensation (Human Resources)                      |

|                                      |                                     |
|--------------------------------------|-------------------------------------|
| <b>Special Order Request</b>         |                                     |
| <input type="radio"/> Yes            | <input checked="" type="radio"/> No |
| <b>Time</b>                          |                                     |
| <b>Open Agenda</b>                   |                                     |
| <input checked="" type="radio"/> Yes | <input type="radio"/> No            |

**ITEM No.:**  

|       |
|-------|
| CC-1. |
|-------|

**TITLE:**  
Proposed Revised Job Description for the Child Development Associate Position

**REQUESTED ACTION:**  
Adopt the Proposed Revised Job Description for the Child Development Associate Position. This is the **Final** Reading.

**SUMMARY EXPLANATION AND BACKGROUND:**  
The job description for the Child Development Associate position is being revised to better clarify and define the qualifications of the position. The job description was publicized for rule adoption in compliance with Florida Statutes on September 13, 2019. See attached Executive Summary. Copies of all supporting documents are available at the Board Members' Office on the 14th floor of the K.C. Wright Administration Center.

**SCHOOL BOARD GOALS:**  
 **Goal 1: High Quality Instruction**   
 **Goal 2: Safe & Supportive Environment**   
 **Goal 3: Effective Communication**

**FINANCIAL IMPACT:**  
There is no financial impact associated with this School Board item.

**EXHIBITS: (List)**  
(1) Executive Summary (2) Job Description

**BOARD ACTION:**  
  
(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

|                    |                     |
|--------------------|---------------------|
| Name: Rose M. Hall | Phone: 754-321-0144 |
| Name: Daniel Gohl  | Phone: 754-321-2618 |

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
**Senior Leader & Title**

Alan Strauss - Chief Human Resources & Equity Officer

Signature  

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Approved In Open Board Meeting On: \_\_\_\_\_

By: \_\_\_\_\_  
School Board Chair